

Relevant Regulations on Student Withdrawal of National Taipei University of Business

Approved by the 6th Academic Affairs Meeting of the 2nd Semester of Academic Year 2013 on June 24, 2014
Amended and approved at the 1st Academic Affairs Council Meeting of the 1st semester of Academic Year 2014 on September 12, 2014
Amended and approved at the 1st Academic Affairs Council Meeting of the 2nd semester of Academic Year 2020 on April 1, 2021
Amended and approved at the 1st Academic Affairs Council Meeting of the 1st semester of Academic Year 2023 on October 18, 2023
Amended and approved at the 1st Academic Affairs Council Meeting of the 2nd semester of Academic Year 2023 on April 18, 2024
Article 2 (Items marked “※” apply starting from Academic Year 2024.)

Article 1 For the purpose of processing student withdrawal matters, and in accordance with the relevant regulations of the Ministry of Education and the University Academic Regulations, these Regulations are hereby formulated.

Article 2 A student shall be withdrawn from the University if any of the following applies:

- I. The student’s admission or transfer eligibility, upon review, is found to not meet the requirements.
- II. The student fails to resume studies by the deadline after an approved leave of absence.
- III. A returning student fails to complete registration by the deadline and, after being notified by registered mail, still fails to complete the registration procedures.
- IV. The student’s conduct grade is failing and the Student Affairs Council resolves that the student be withdrawn.
- V. For undergraduate and junior college students, accumulated unexcused absences reach 45 class periods in a semester. (※)
- VI. The student reaches the maximum period of study (including any approved extension) and still fails to complete the required courses and credits.
- VII. The student seriously violates University regulations, and the Student Affairs Council resolves that the student be withdrawn.
- VIII. Without the University’s approval, the student is simultaneously registered at two institutions or holds dual student status.
- IX. The student applies for voluntary withdrawal.
- X. The student is subject to withdrawal pursuant to Article 46 and Article 76 of the University Academic Regulations, Article 29 and Article 31 of the Academic Regulations for the Affiliated Junior College Division, and other relevant provisions.

Article 3 For overseas Chinese students, foreign students, Mongolian and Tibetan students, Indigenous students, children of overseas assignees, and outstanding student athletes who meet the eligibility criteria prescribed by the Ministry of Education, extensions of the period of study and academic withdrawal shall be handled in accordance with the following provisions:

- I. Upon expiration of the prescribed period of study, a student in a five year program who, after an extension of up to two additional academic years as permitted, still fails to complete the required credits, shall be withdrawn.
- II. Upon expiration of the prescribed period of study, a student in a two year program

who, after an extension of up to two additional academic years as permitted, still fails to complete the required credits, shall be withdrawn.

III. Upon expiration of the prescribed period of study, a student in a four year program who, after an extension of up to two additional academic years as permitted, still fails to complete the required credits, shall be withdrawn.

IV. A student whose total credits earned in failed courses amount to two-thirds of the total credits taken in that semester for two consecutive semesters shall be withdrawn.

Article 4 For students with disabilities, where necessary due to their physical or mental condition and learning needs, the period of study may be extended for up to four additional academic years as permitted. If the student still fails to complete the required credits after such extension, the student shall be withdrawn. The provisions on withdrawal due to academic performance shall not apply.

Article 5 If a student considers the University's decision to dismiss the student or to impose any similar disposition pursuant to relevant student status regulations or disciplinary rules to be unlawful or improper and thereby harming the student's rights or interests, the student may file an appeal with the Student Appeals Review Committee in accordance with the Regulations for Student Appeals.

A student who has been withdrawn or whose student status has been revoked and who has exhausted the University's internal appeal channels without obtaining relief may, in accordance with law, file an administrative appeal and initiate administrative litigation. Where the competent supervisory authority reverses the original disposition, or a court judgment finds the original disposition to be clearly unlawful or improper, the University shall issue a new disposition.

Article 6 These Regulations shall take effect upon approval by the Academic Affairs Meeting and promulgation by the President. The same procedure shall apply to any amendments.